

# Training at our place: courses for individuals

London and Manchester courses and workshops



**November 2018  
to May 2019**

**Shelter**

# Housing and homelessness

For 1–15 November housing and homelessness course dates please email [training@shelter.org.uk](mailto:training@shelter.org.uk) or visit [shop.shelter.org.uk](http://shop.shelter.org.uk)



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|--|--|---|
| <b>Mid-end Nov</b>   | 5-6 December: London, EC1Y 0TY<br><b>Homelessness Law: Introductory</b><br>Sharon Nandoo Band G                          | 26 March: London, N7 6PA<br><b>Temporary Accommodation and the Law</b><br>Roger Barton Band D                   |
| 21 November: London, EC1Y 0TY<br><b>Tackling Antisocial Behaviour and Harassment</b><br>John Shortridge Band B | <b>January</b>   | <b>April</b>  |
| 22 November: London, EC1Y 0TY<br><b>Temporary Accommodation and the Law</b><br>Ian Dunn Band D                 | 29-30 January: London, N7 6PA<br><b>Housing Possession Hearings: Practice and Procedure</b><br>Tony Martin Band G        | 2 April: London, N7 6PA<br><b>Assured Shorthold Tenancies</b><br>John Shortridge Band E                         |
| 27 November: Manchester, M4 1HW<br><b>Homelessness Reduction Act: Six Months On</b><br>Gary Willock Band B     | <b>February</b>  | 2-3 April: Manchester, M4 1HW<br><b>Homelessness Law: Introductory</b><br>Gary Willock Band F                   |
| 28 November: London, EC1Y 0TY<br><b>Young People, Housing and Homelessness</b><br>John Macklin Band B          | 7 February: London, N7 6PA<br><b>Homelessness Reduction Act: Progress</b><br>Tony Martin Band B                          | 3 April: London, N7 6PA<br><b>Domestic Abuse and Housing</b><br>Deborah Winterbourne Band E                     |
| 28–29 November: London, EC1Y 0TY<br><b>Homelessness and Allocations Law: Advanced</b><br>Lou Crisfield Band G  | 11 February: London, N7 6PA<br><b>Immigration Status and Eligibility for Housing</b><br>Ariane Adam Band D               | 4 April: London, N7 6PA<br><b>Homelessness: Multiple Needs and the Law</b><br>Ariane Adam Band B                |
| 29 November: London, EC1Y 0TY<br><b>Mental Health and Housing</b><br>John Macklin Band B                       | 13-14 & 20-21 February: London, N7 6PA<br><b>Housing Law and Advice: a Foundation</b><br>Ariane Adam and Ian Dunn Band H | 5 April: London, N7 6PA<br><b>Homelessness Prevention Case Studies</b><br>Tony Martin Band B                    |
| 30 November: London, EC1Y 0TY<br><b>Notices: Seeking Possession</b><br>Tony Martin Band D                      | 18-19 February: London, N7 6PA<br><b>Homelessness and Allocations Law: Advanced</b><br>Ian Dunn Band G                   | 17 April: London, N7 6PA<br><b>Students and Housing</b><br>John Shortridge Band B                               |
| <b>December</b>  | 26 February: London, N7 6PA<br><b>Homelessness Case Law Update</b><br>Rita Parmar Band B                                 | 24-25 April: London, N7 6PA<br><b>Housing Possession Hearings: Practice and Procedure</b><br>Tony Martin Band G |
| 3 December: London, EC1Y 0TY<br><b>Care Act and Housing</b><br>Tony Martin Band B                              | <b>March</b>   | 24 April: Manchester, M4 1HW<br><b>Students and Housing</b><br>John Shortridge Band B                           |
| 3 December: London, EC1Y 0TY<br><b>Housing Law: Update</b><br>John Gallagher Band B                            | 6 March: London, N7 6PA<br><b>Challenging Prevention and Homelessness Decisions</b><br>Sharon Nandoo Band E              | 30 April: London, N7 6PA<br><b>Mental Health and Housing</b><br>Ariane Adam Band B                              |
| 4 December: London, EC1Y 0TY<br><b>Domestic Abuse and Housing</b><br>Deborah Winterbourne Band E               | 13 March: Manchester, M4 1HW<br><b>Housing Law: Update</b><br>Gary Willock Band B  | <b>May</b>  |
| 4 December: London, EC1Y 0TY<br><b>European Nationals' Housing Rights</b><br>John Shortridge Band D            | 14-15 March: London, N7 6PA<br><b>Homelessness Law: Introductory</b><br>Louella Crisfield Band G                         | 1 May: London, N7 6PA<br><b>Tackling Antisocial Behaviour and Harassment</b><br>Roger Barton Band B             |
| 5 December: London, EC1Y 0TY<br><b>Homelessness Reduction Act: Six Months On</b><br>Lou Crisfield Band B       | 21 March: London, N7 6PA<br><b>Notices: Seeking Possession</b><br>Tony Martin Band D                                     | 2-3 May: London, N7 6PA<br><b>Tenancy Status and Rights</b><br>John Shortridge Band F                           |

Book online at [shop.shelter.org.uk](http://shop.shelter.org.uk)

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|---|---|---|
| 6-7 May: London, N7 6PA<br><b>Homelessness and Allocations Law: Advanced</b><br>Ian Dunn Band G         | 14 May: London, N7 6PA<br><b>Homelessness Reduction Act: Progress</b><br>Louise Martin Band B                       | 21 May: London, N7 6PA<br><b>Disrepair and Conditions</b><br>Nancy Witham Band D              |
| 7-8 May: Manchester, M4 1HW<br><b>Homelessness and Allocations Law: Advanced</b><br>Gary Willock Band F | 15-16 & 22-23 May: London, N7 6PA<br><b>Housing Law and Advice: a Foundation</b><br>Ian Dunn and Rita Parmar Band H | 28-29 May: London, N7 6PA<br><b>Homelessness Law: Introductory</b><br>Ariane Adam Band G      |
| 8 May: London, N7 6PA<br><b>Care Act and Housing</b><br>Tony Martin Band B                              | 17 May: London, N7 6PA<br><b>Prisoners' Housing Rights</b><br>Ariane Adam Band B                                    | 29 May: London, N7 6PA<br><b>European Nationals' Housing Rights</b><br>John Shortridge Band D |
| 10 May: London, N7 6PA<br><b>Young People, Housing and Homelessness</b><br>Ariane Adam Band D           | 20 May: London, N7 6PA<br><b>Defending Mortgage Possession Proceedings</b><br>Tony Martin Band D                    | 30 May: London, N7 6PA<br><b>Housing Law: Update</b><br>John Gallagher Band B                 |
| 13 May: London, N7 6PA<br><b>Introduction to Housing and Homelessness</b><br>John Shortridge Band D     |   |   |

## Professional development



| November  | February  | March  |
|---|---|--|
| 5 November: London, EC1Y 0TY<br><b>Emotional Labour and Reflective Practice</b><br>Tracy Keane Band B | 6 February: London, N7 6PA<br><b>Casework Skills for Prevention and Advice Services</b><br>Rita Parmar Band B | 7 March: London, N7 6PA<br><b>Client Interviewing and Negotiation Skills</b><br>Rob Hammond Band B |
|   | 12 February: London, N7 6PA<br><b>Mental Health Awareness</b><br>Tracy Keane Band B                           | 13 March: London, N7 6PA<br><b>Aggressive and Difficult Behaviours</b><br>Rob Hammond Band B       |
|   |   | 27-28 March: London, N7 6PA<br><b>Training for Trainers</b><br>Tracy Keane Band F                  |

### Got 5 or more staff to train? Book cost effective training for groups

Our in-house training team can deliver any of our courses to groups of up to 18 staff at a time and a location that suits you for just £890 for a one-day course (plus trainers expenses, which are kept to a minimum). All courses can be tailored to meet the specific needs of your organisation.

To enquire please call **0344 515 1155**  
or email [inhousetraining@shelter.org.uk](mailto:inhousetraining@shelter.org.uk)

### Practical Benefits Training, with 12 months ongoing advice and support

All courses in the 'Benefits and Debt' section are delivered by Shelter in partnership with the Benefits Training Company. In addition to the day's training, and as well as a comprehensive course handbook to take away, delegates on these events will have access to 12 months ongoing advice and support from The Benefits Training Co.

Please turn over for fees and booking details. ▶

# Benefits and debt

All courses being delivered by Shelter in partnership with the Benefits Training Company



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|---|---|---|
| <b>November</b>   | <b>January</b>  | 12 March: London, N7 6PA<br><b>Housing Benefit and Discretionary Housing Payments</b><br>David Stickland Band C |
| 8 November: London, EC1Y 0TY<br><b>Housing Benefit and Discretionary Housing Payments</b><br>David Stickland Band C | 16 January: London, N7 6PA<br><b>Universal Credit Overview</b><br>David Stickland Band C          | <b>April</b>  |
| 15 November: London, EC1Y 0TY<br><b>Universal Credit in Practice</b><br>Sarah Hayle Band C                          | 22 January: London, N7 6PA<br><b>Limited Capability for Work</b><br>David Stickland Band C        | 1 April: London, N7 6PA<br><b>Benefits for EEA Nationals</b><br>David Stickland Band C                          |
| 21 November: London, EC1Y 0TY<br><b>Universal Credit: The Housing Element</b><br>David Stickland Band C             | <b>February</b>   | 26 April: London, N7 6PA<br><b>Maximising Income for Tenants</b><br>David Stickland Band C                      |
| 27 November: London, EC1Y 0TY<br><b>Maximising Income</b><br>David Stickland Band C                                 | 5 February: London, N7 6PA<br><b>Introduction to Welfare Benefits</b><br>David Stickland Band C   | <b>May</b>  |
| 29 November: London, EC1Y 0TY<br><b>Introduction to Welfare Benefits</b><br>David Stickland Band C                  | <b>March</b>  | 9 May: London, N7 6PA<br><b>Introduction to Welfare Benefits</b><br>David Stickland Band C                      |
| 29 November: London, EC1Y 0TY<br><b>Benefits for Students</b><br>Will Hadwen Band C                                 | 5 March: London, N7 6PA<br><b>Challenging Housing Benefit Decisions</b><br>David Stickland Band C | 24 May: London, N7 6PA<br><b>Universal Credit Overview</b><br>David Stickland Band C                            |

## Venues, trainers and timings

All 2018 London courses will be held at: 4 Garrett Street, EC1Y 0TY.

All 2019 London courses will be held at: Resource for London, Holloway Road, N7 6PA.

Manchester courses are held at: Ziferblat, Edge Street, Manchester, M4 1HW.

Please do contact the venues directly with venue or course related queries, instead please contact us as the training provider on **0344 515 1155** or email **training@shelter.org.uk**

## Bookings, payment and cancellations/transfers

You can book online at [shelter.org.uk/training](http://shelter.org.uk/training) and pay securely by credit card or request an invoice. A 10% multiple booking discount applies when three or more places/events are booked at the same time.

For courses after 1 November 2018 we require 16 working days notice if you wish to cancel your place or the full fee will be payable. Course cancellations and transfers made at least 16 days working days in advance are subject to a £35 administration fee. There is no charge to send a substitute delegate.

Our full Ts&Cs are specified during the online booking process.

## Course fees

**Concessionary rate** applies to local authorities, registered charities, CLS advice and law centres.

**Standard rate** applies to housing associations and other social landlords, statutory organisations, including HM Prisons, academic institutions and health services.

**Commercial rate** applies to all commercial organisations including barristers and solicitors in private practice.

## Training at our place: prices

Please note: all prices are subject to VAT at 20%

| Band | Concessionary | Standard | Commercial |
|------|---------------|----------|------------|
| A    | £100          | £110     | £120       |
| B    | £120          | £130     | £140       |
| C    | £150          | £150     | £150       |
| D    | £170          | £220     | £250       |
| E    | £180          | £230     | £260       |
| F    | £280          | £320     | £350       |
| G    | £300          | £350     | £380       |
| H    | £620          | £650     | £700       |